

ABSTRACT

A method and apparatus for proofing a scan job. In a preferred embodiment of the invention, a plurality of pages have been scanned using a scanner adapted for printing. A proof sheet is printed by the scanner. The proof sheet contains a selected sub-set of the information contained within the scan job. A user inspects the proof sheet and elects, based on the inspection, whether to accept the scan job or not. Where the result of said step of electing is to accept the scan job, the scan job is thereafter sent, preferably by being forwarded to a network. Preferably the scan job is stored in a memory and, where the user elects not to accept the scan job, the stored scan job is modified according to user instruction prior to being sent.